



FINANCIAL POLICY

To establish optimal relations with our patients and avoid misunderstanding and confusion regarding our payment policies, our staff is trained to consistently inform you of the financial payment policies of this practice and your obligations for payment for services.

Our practice maintains a credit card on file for payment. Maintaining a card on file simplifies your payment process by collecting your final portion for services only **after** we have received the explanation of benefits (EOB) from your insurance provider. We will still collect co-pays prior to your general dermatology appointment, and co-pays, co-insurance, and deductibles prior to your surgery appointment that are determined before your appointment as required by your insurance carrier. You will receive notification **5 days prior** to us processing your payment on the card you have on file. All systems used to maintain card information are both Health Insurance Portability and Accountability Act (HIPAA) and Payment Card Industry (PCI) compliant.

Private pay patients will continue to pay in full at the time services are rendered to ensure private pay discount.

Your signature below signifies your understanding and willingness to comply with this policy.

Name: _____

Date: _____

Signature: _____